



ADMISSIONS POLICY

2024-26

CREATIVITY

CONNECTIVITY

CHARACTER

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Admissions Policy

GPS Brookes Kochi Overview

Global Education Trust has partnered with Brookes Education Group to establish GPS Brookes Kochi, with the aim of providing world class education and an opportunity for students to connect worldwide to truly become responsible global citizens.

Global Education Trust (GET) also caters to other curricula through its two three schools: Stepping Stones, Global Public School (CBSE) and GPS International (CIE). GPS Brookes Kochi being within the umbrella of GET is part of the GET schools community apart from being globally connected to the Brookes network of schools.

Vision

A world of self-confident lifelong learners connected and inspired to help others

Mission

Students are supported in a caring environment and given opportunities to learn about themselves and to take action in areas in which they are passionate. Our students and teachers come from diverse backgrounds, and we connect globally with our other campuses to learn about the world, from the world. We inspire and teach students about global issues by connecting ideas and stories locally. We strive to use our environment as a tool and a canvas for learning and action.

Values

Through leadership challenges and opportunities, we help students discover their passion, develop their character, and understand their connection to others and society. We espouse creativity, build character, and develop connections to deliver exceptional educational learning experiences.

Admissions Policy

To inspire students to be lifelong learners, competent and adaptable global citizens who will enrich and improve the world.

Admissions Context

The GPS Brookes Kochi is currently open to students of 5-7 years with the Primary Years Programme (PYP) and 16-18 years with the IB Diploma Programme (IBDP). Students applying for positions at GPS Brookes Kochi should hold appropriate visas that allow them to live and study in India.

The language of instruction at GPS Brookes Kochi is English (*Refer to the Language Policy*). All students whose first language is not English are expected to commit to learning English as a means to participating fully in the programmes at GPS Brookes Kochi.

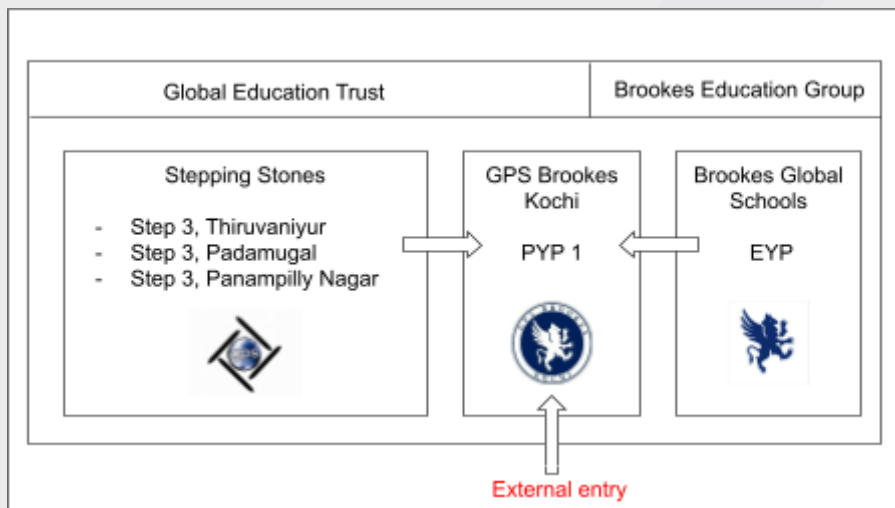
Admissions Pathways to GPS Brookes Kochi

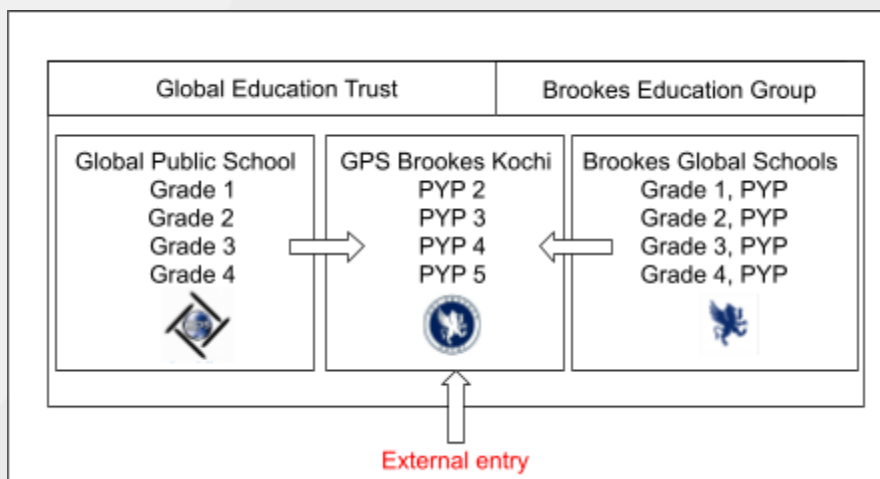
Admission to GPS Brookes Kochi is firmly rooted in two supporting principles. The first being, where possible, all students who can benefit from participation in the IB PYP and DP Programme should have that opportunity. The second is that where possible all students should have access to the full IB Programme at both the PYP and DP.

Please read the Admissions guidelines carefully with regard to the entrance requirements of the Programme. Please note that GPS Brookes Kochi may wish to get an agreement over the terms and conditions to improve a student's English ability on joining the IB Programmes and this may involve extra charges for intensive tuition in English.

Admissions Pathways to Primary Years Programme

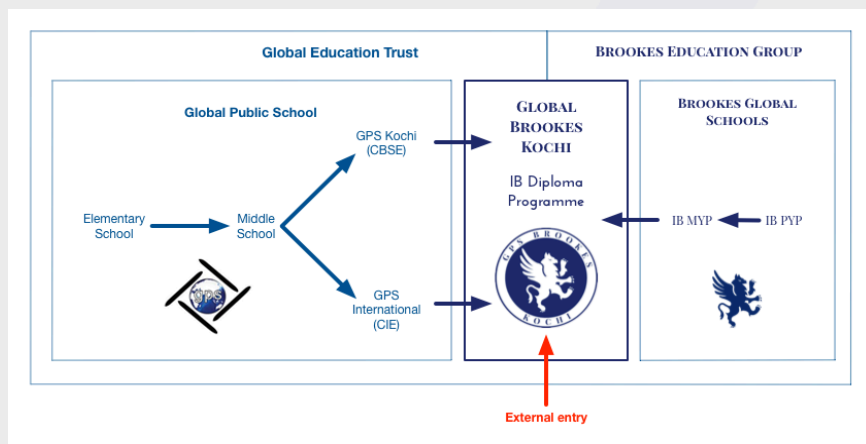
1. Internal
2. Cross-over
3. External





Admissions Pathways to IB Diploma Programme

4. Internal
5. Cross-over
6. External



Global Education Trust (GET): Stages to GPS Brookes Kochi

Internal Pathways within GET Sister Schools

While GPS Brookes Kochi operates as a stand-alone institution, it is within the umbrella of the Global Education Trust (GET) and as such, a large proportion of students entering GPS Brookes Kochi will have progressed through one or the other of the GET Schools : Stepping Stones, Global Public School (CBSE), GPS International (CAIE). GPS Brookes Kochi admits students to the Primary Year Programme and the Diploma Programme upon the principle of providing education to all students who can benefit from joining the programme. Throughout GET, the aim is for students to move as directly as possible between stages of their education with the minimum of pre-requisites.

Primary Years Programme

Admission Criteria

Grade	Age
PYP 1	6 years and above
PYP 2	7 years and above
PYP 3	8 years and above
PYP 4	9 years and above
PYP 5	10 years and above

Admission to PYP 1

Internal Admissions

Internal entries (existing students moving from Step 3 to Grade 1)

Students as part of our sister schools - Stepping Stones, Thiruvaniyur, Stepping Stones, Padamugal and Stepping Stones, Panampilly Nagar - can automatically move from Step 3 to PYP 1 or to Grade 1 (CBSE) as they prefer. Students will be allowed to move from Grade 1 CBSE to Grade 1, PYP if they so prefer, even during the academic year. Guidance is provided individually considering the suitability of the programme for individual students.

External Admissions

External entries (Students moving from other kindergarten institutions)

Students seeking admission for PYP 1 will need supporting documents from their previous kindergartens. Upon registration, the student's parents/legal guardians must report any (diagnosed) need for learning support. This is in the best interest of the student and enables the school to provide learning support within the scope of the school's

resources. Parents/legal guardians may be asked to make documents and reports available to the school at the time of registration so that supportive measures can be implemented when required.

Crossover entries (Existing Students moving from EYP 3 within another Brookes Global school)

As part of a global school network, students within each Brookes school have the option of pursuing a programme of study within any of the other Brookes Education Group Schools. When students move between EYP 3 and PYP 1 from another Brookes School to GPS Brookes Kochi, students follow the same admission requirements as those for external entries, with the exception that the process is jointly administered by GPS Brookes Kochi and the other Brookes school.

Admission to PYP 2-5

Internal Admissions

Internal entries (existing students moving from GPS, Thiruvaniyur (CBSE) to the appropriate PYP grades)

Students as part of our sister school, Global Public School, Thiruvaniyur can automatically move from CBSE to PYP at the beginning of the year or during the academic year if they so prefer. Guidance is provided individually regarding the suitability of the programme for individual students.

External Admissions

External entries (Students moving from other kindergarten institutions)

Students seeking admission to PYP 2-5 will need supporting documents from their previous schools. Upon registration, the student's parents/legal guardians must report any (diagnosed) need for learning support. This is in the best interest of the student and enables the school to provide learning support within the scope of the school's resources. Parents/legal guardians can be asked to make documents and reports available to the school at the time of registration so that supportive measures can be implemented where required.

Crossover entries (Existing Students moving from EYP 3 within another Brookes Global school)

As a global school network, students within each Brookes school have the possibility of pursuing a programme of study within any of the other Brookes Education Group Schools. When students move between PYP 2-5 from another Brookes School to GPS Brookes Kochi, they follow the same admission requirements as those for external entries, with the exception that the process is jointly administered by GPS Brookes Kochi and the other Brookes school.

Language Learning in PYP

Students entering PYP 1 from the Early Years Programme or from Stepping Stones will be given the option of studying Malayalam, Hindi or French as Additional Language 1 and Additional Language 2. The written and oral components of the chosen Additional language 1 will be assessed. Additional Language 2 will cover only Oral - Listening and speaking components. In case of lateral entry, students would be required to reach the competency level of the class in a period of 2 months.

Language Learning in 9 CBSE/ IGCSE

The working language of all institutions within the GET umbrella is English and all students take courses in first language English.

Students entering the Grade 9 CBSE study Hindi, Malayalam or French as a second language choice. Malayalam is at the mother tongue language level, and Hindi and French are at the additional language level.

Students have the option of studying Hindi or French as second additional languages if they are within the IGCSE programme in GPS International.

GPS Brookes Kochi has developed its course selection for the Diploma Language A and B programme in consideration of the languages already taught in the other GET institutions.

Additional Language Learners within GET

On admission to the IGCSE/CBSE programme, students identified to be in need of additional English support will be tracked monthly by the IEP teacher (faculty of the Inclusive Education Programme in other GET schools) and the classroom teacher, followed by a termly evaluation meeting to assess the level of student progress and to determine if less, additional, or the same amount of support is needed for the coming term. IEP teachers develop a language support programme that caters to the needs of each student around both push-in and pull-out support. In conjunction with subject teachers, IEP staff assist in developing specific differentiated materials and approaches to support student language development in each subject.

Admission to the 9 CBSE/ Cambridge IGCSE Programme (15-16 years) within GET

Transition from Grade 8 to 9 CBSE/ IGCSE

Students as part of our sister schools - Global Public School and GPS International - automatically move from Grade 8 to 9 CBSE/ IGCSE based on their record of marks and interaction with the Heads of School. Guidance is provided individually regarding the suitability of each programme for individual students.

Admission to the IB Diploma Programme (Post 16)

Admission to the Diploma Programme at GPS Brookes Kochi is firmly rooted in two supporting principles. The first being, where possible all students who can benefit from participation in the IB Diploma Programme should have that opportunity. The second is that where possible all students should have access to the full IB DP.

Internal Admissions

Internal Entries: *(Existing Students moving from Grade 10 to Grade 11)*

Students entering the IB Diploma internally from the CBSE/ IGCSE Programme at Global Public School take part in an extensive course selection process that includes input from faculty as well as IB DP Coordinator. The IB DP course selection process occurs during Grade 10, where students take part in a series of workshops and seminar sessions as outlined in the IB Diploma Subject selection section below.

Crossover Admissions

Crossover Entries: *(Existing Students moving from Grade 10 within another Brookes Global school)*

As a global school network, students within each Brookes school have the possibility of pursuing a programme of study within any of the other Brookes Education Group Schools. When students move between Grade 10 and 11 from another Brookes School to GPS Brookes Kochi, students follow the same admission requirements as those for external entries, with the exception that the process is jointly administered by GPS Brookes Kochi and the other Brookes school.

Entry Requirements Internal Admissions

Each student is individual, and this is evident within each student's own programme, GPS Brookes Kochi advises that students selecting Higher Level (HL) subjects would be expected to regularly score 80% (for CBSE) or Grades B or above (for IGCSE) during the final two years in school assessments or as a final percentage of marks / Grade in that subject. All students entering the IBDP should also demonstrate a commitment to the Learner Profile, in part evidenced through their approach to learning.

For Standard Level (SL) subjects, students are expected to regularly achieve 70% (for CBSE) or Grades C or above during the final two years of in-school assessment or as a final CBSE percentage of marks/ IGCSE Grade in that subject.

Where a student has not met the above requirements fully, entry to the full Diploma Programme may be granted as a conditional entry through discussion with the Principal and IB DP Coordinator. Students entering conditionally will be expected to follow a support programme agreed with the IB DP Coordinator towards successful completion of the IB DP. Progress of conditional students will also be monitored throughout the programme with target setting and review meetings twice each semester.

While the IBDP at GPS Brookes Kochi is open to all students who can benefit from participation in it, there may be students who have not met the above requirements and may choose to take individual IB Diploma Programme courses. Electing to take a Diploma Course automatically prevents a student from being awarded the Diploma of the International Baccalaureate. When this route is deemed appropriate for the student and their future aspirations and fulfills the entry requirements of prospective possible tertiary programmes, individual programmes of courses and support will be developed through discussion with the IBDP Coordinator.

Entry Requirements: External and Crossover Admissions

All external entries to the Diploma Programme undertake placement/programme testing to help determine suitable pathways through the programme for each student.

Placement testing is based on the preliminary subject choices of each entrance student, with placement testing in English and Mathematics being mandatory for all applicants. This is considered in conjunction with records from

the school the student has studied in previously and the results of any recognised external examinations or assessments that are aligned with the expectations for internal entrance within GPS Brookes Kochi.

Crossover students from other Brookes schools only undertake placement testing beyond that required for internal admissions if they have attended a Brookes school for less than one academic year or are entering through the Key Centre Programme.

As part of the application process, each applicant and their parents have an individual course selection session with the Diploma Programme Coordinator and the Guidance Counselor, following successful completion of all entrance requirements prior to formal acceptance into the Programme. Each application is processed on a case-by-case basis.

For example:

- **CBSE:**
 - **HL Subjects:** achieving 80% or above in the subject.
 - **SL Subjects:** achieving 70 % in the subject.
- **IGCSE:**
 - **HL Subjects:** achieving a grade B or above in the subject.
 - **SL Subjects:** achieving a C in the subject.
- **IB MYP:**
 - **HL Subjects:** regularly achieving a 5 or above in the final two years of the MYP.
 - **SL Subjects:** regularly achieving a 4 or above in the final two years of the MYP.
- **Other Curricula Models** - Entrance is on a case-by-case basis, with consideration of transcripts for Grade 9 and 10 and written references from current school. GPS Brookes Kochi may require students entering from other national systems to undertake placement tests in Language and Mathematics prior to acceptance to the programme.

IB Diploma Programme Subject Selection

Internal Entries

During Grade 10 all students within the GET Schools have opportunities to gain an understanding of the IB DP and receive guidance in individual course selection.

Following workshops in November of Grade 10 when students are introduced to the IBDP model, subjects, and conditions of entry to GPS Brookes Kochi, a preliminary choice of subjects is made. From this each student and their parents receive individual guidance from the IB DP Coordinator and Guidance Counselor to assist in the development of a broad programme aimed at supporting individual aims and aspirations.

In February of Grade 10, individual acceptance offers as either full or conditional offers (see above) are made to students pending results at the end of CBSE/ IGCSE Programme examinations.

The final discussion of the programme selection and modification where required occurs in May of Grade 11 following the publication of CBSE/ IGCSE results.

NB. No student already accepted into the programme will be prevented from continuing, however advice will be provided if GPS Brookes Kochi deems that a student may require additional support to successfully access the programme.

Diploma Programme Subject Options 2024-25 Academic Year

(for more details refer to the Diploma Programme Handbook)

Group 1	Group 2	Group 3	Group 4	Group 5	Group 6
English A Language and Literature HL/SL	Hindi B HL/SL	Psychology HL/SL	Biology HL/SL	Mathematics - Application HL/SL	Visual Arts HL/SL
English B HL/SL (TBC considered in the future if need requires)	French B HL/SL	Business Management HL/SL	Physics HL/SL	Mathematics - Analysis HL/SL	
	French ab SL (Pamoja)	Economics HL/SL	Computer Science HL/SL		
	Hindi A Literature HL/SL (TBC considered in the future if need requires)		Environmen tal Systems and Societies SL		
	SSST				

Language A and Language Acquisition Courses

(to be considered jointly with the GPS Brookes Kochi Language Policy)

All students taking the full IB DP are required to take a Language A course and either a Language B course or an additional Language A course.

As in all other sections of GPS Brookes Kochi, English is the language of instruction within the IBDP. It is the common language in which all communication and access to the curriculum occurs. Therefore, most students entering the IBDP internally will follow English as their Language A subject.

Students who have studied Hindi/French as second language during CBSE/IGCSE can continue their additional language studied in CBSE/IGCSE as Hindi B/ French B. Students who have studied English and Hindi/ Malayalam only as part of the CBSE/ IGCSE curriculum may also opt to study French Ab Initio as a supported course through Pamoja education. Students who studied Hindi or French but whose mother tongue is another language (as an additional working language), may consider progress to IB Diploma Other languages SSST in Grade 11. The option to take Standard Level IB School Supported Self Taught (SSST) is offered in conjunction with a discussion among the student, parent, and IBDP Coordinator.

Students also have the option of selecting Hindi A within the IB DP, if a student meets the requirements of the course, through placement testing prior to admission. Hindi A will only be offered where an overriding need exists for it to be taken. Selecting to take Hindi A may require an additional cost to the standard programme fees.

Routes through Language studies are designed so that students who progress from Grade 10 GET or Brookes school into the IB DP at GPS Brookes Kochi will have the opportunity to continue language development based on course selection at CBSE/IGCSE/MYP or through the addition of a GPS Brookes Kochi Supported Self Taught Language A programme if suitable.

(Please see the GPS Brookes Kochi Language Policy)

Language choice, maintenance and progression are a major focus within GPS Brookes Kochi and are therefore a central part of the IB Diploma Options Process undertaken during Grade 10.

(Please refer to the GPS Brookes Kochi Subject Options Guide.)

Mother Tongue Support in the Diploma Programme

When a student wishes to study his or her own “mother tongue” at Language A, GPS Brookes Kochi organizes access to Standard Level IB School Supported Self Taught (SSST) SL course. The SSST course is supported through weekly meetings with the Language A Coordinator where the structure and content requirements of the course are articulated but is a self-taught course beyond that.

When possible, GPS Brookes Kochi advises students taking SSST that they should do this as their second language selection alongside Language A English. Within the IBDP, all Language A courses follow a unified curriculum model and exposure to English A alongside SSST complements the skill and knowledge development required. Beyond the support offered through the Language Department in GPS Brookes Kochi, the school, working with parents and students, when possible, appoints a suitably qualified external tutor to help monitor progress in the “mother tongue” language. The external tutor, while appointed by the school, may not necessarily be a qualified IBDP tutor but should have an equivalent background or understanding of the expectations of literature courses at Post 16.

NB: In exceptional cases, a student may be admitted to the SSST course at GPS Brookes Kochi when English is not possible as the primary Language A option. In these situations, due to scheduling constraints, a student taking SSST, which is available only at the Standard Level, as their Language one only option may not be able to take the full IB DP.

When SSST is an option for entry to the Diploma Programme, additional guidance sessions and programme development occur with the Diploma Programme Coordinator prior to admission to the programme.

Crossover Entries

Students entering GPS Brookes Kochi from other Brookes schools, complete the entry process within their current school and subject choices are made for GPS Brookes Kochi, through collaboration between the two Programme Coordinators within each school.

External Entries

Students entering GPS Brookes Kochi from other schools complete the entry and subject options process during interview and application procedures. All external entry students will complete the GPS Brookes Kochi introduction programme at the start of Grade 11.

Language Choices for External Entry Candidates

Students entering the IBDP at GPS Brookes Kochi into Grade 11 are supported in making language choices during the application process and then developed with the IB DP Coordinator during admission.

Placement testing may be required for Hindi and French if opted, as well as English, to aid the selection of the correct level and course.

Access to GPS Brookes Kochi Supported Self Taught is also available to all external candidates under the conditions outlined above for internal candidates.

Academic Integrity Policy and Admission

During admissions interviews with the IBDP Coordinator all candidates and parents are introduced to the GPS Brookes Kochi Academic Integrity policy and expectations.

Internal candidates from sister GET Schools also complete Academic Honesty workshops during Grade 10. Entries from other Brookes' schools will have completed similar workshops within their Grade 10 programme. Entries for other schools will complete the Academic Honesty workshops as part of the Grade 11 introduction programme.

Inclusive Education and Admissions

All applications to GPS Brookes Kochi are on an individual basis. Within that and with the desire to make the IBDP as available as possible, each application is reviewed considering the fit of the student to the school.

During the admissions process, access to the programme is reviewed with the student and parents, and when possible, GPS Brookes Kochi will develop Individual Support Programmes through our Key Center team, within the natural restraints of facilities and access to supporting services.

(For further details please refer to the GPS Brookes Kochi Inclusive Education Policy and Key Center Handbook.)

Transition to Grade 11

During the internal options or external admissions processes, students and parents are introduced to the programme through sessions with the Diploma Programme Coordinator and the Guidance Counselor. During the sessions apart from the Programme handbooks, students receive the General Regulations of the IB Diploma and copies of the GPS Brookes Kochi Language, Assessment, Inclusive Education and Academic Integrity Policies as well.

To support the transition between curricula and development of English language for the IBDP, the students entering the Programme may need to undergo a Language Skills building - English Bridging programme in June before the start of Grade 11.

Whilst a student's subject selection is made prior to admission to the programme some possibility of individual programme adjustment exists at different stages in the programme. All students entering the programme at the start of Grade 11 begin the academic year with an introduction to the IBDP during the orientation week.

The orientation week's aim is to develop a deeper understanding of the holistic nature of the programme and its requirements. While subjects are examined in the broad sense of IBDP Requirements and Programme model, the focus is on the Programme Core. Students are also introduced to Theory of Knowledge and Creativity, Activity and Service and their role in the IBDP is emphasized.

Beyond these, students also complete sessions during which the purpose and role as well as the specific requirements of Academic honesty and good practice in both the Diploma Programme and GPS Brookes Kochi curriculum are developed. This is linked directly to sessions that place emphasis on approaches to learning and the skills development required to be successful within the IB DP.

(Please see the GPS Brookes Kochi Academic Integrity & Assessment Policies.)

During this week as well as developing greater familiarity with the Core and subject requirements within the programme, each student receives a final confirmation session when subject choices are re-evaluated, and if required, possible changes made.

All Grade 11 students have the possibility of making subject changes within each schedule option during the first three weeks of the taught curriculum. Any changes sought will only be agreed upon following discussion with the student, parents, subject teachers and IBDP coordinator, with advice from Guidance Counseling.

Students who are in combined Higher level & Standard level classes for a particular subject have an additional time period through to the end of the first term of Grade 11 in which to make final level choices in those subjects.

Enquiries for Enrolment

Parents who wish to enroll their sons or daughters at GPS Brookes Kochi should make an appointment to visit GPS Brookes Kochi in the first instance by contacting our admissions team at info@gpsbrookeskochi.org.

Sharing Policies with the Community

All GPS Brookes policies are shared with potential students during the initial application and options interviews. Policies are also available on the GPS Brookes Kochi website.

Policy Review

The admissions policy is reviewed annually by the administration and faculty team. The review takes place in August each year. Following the review, draft versions are shared with the parent community for feedback and comments prior to the full publication of any changes.

Established: February 2019 Reviewed: May 2019, July 2019, October 2019, July 2021, March 2022, March 2023, June 2023, April 2024
Implementation planned: November 2019, August 2021, April 2024

The policy is reviewed annually. Review of the Admissions policy is completed through collaborative input of the Administration, Head of School, Diploma Programme Coordinator, Primary Year Programme Coordinator and Faculty members.